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# MEMBERSHIP APPLICATION

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[WWW.GLENDALELYCEUM.COM](http://WWW.GLENDALELYCEUM.COM)

865 CONGRESS AVENUE, GLENDALE, OHIO 45246

(P) 513-771-8383

## **APPLICATION PROCESS/INSTRUCTIONS**

On behalf of the Board of Directors, we welcome your application for membership at the Glendale Lyceum. The Lyceum application process is as easy as *ABC*.

### ***A. PART A – Glendale Lyceum Membership Application Form***

Complete the attached application (PART A) by filling in the requested information and signing. Your Member Sponsor will fill-in the "Lyceum Member Sponsors" Section and assist you with any questions you might have about the Lyceum, the Application Process, and/or the Applicable Fees.

### ***B. PART B – Glendale Lyceum Membership Sponsorship Form***

A minimum of three (3) Lyceum Board Member's signatures is required on the Application. Your Member Sponsor(s) will Complete (PART B) and make a point to introduce you to the Lyceum Board Members. When (PART A) and (PART B) are completed, the application will be officially posted for two (2) months.

### ***C. PART C – Glendale Lyceum Membership Board Approval Form***

During the posting period, which is a time for both members and the applicants to meet and get to know you, it is important to meet at the Lyceum Board Members. Again, your Member Sponsors will be happy to help with these introductions. The approval of Lyceum Board Members is required on all new member applications. After the two-month posting period, the Board will complete (PART C) and vote upon the pending application, notifying both you and your Sponsors of the action taken.

A check for the applicable Initiation Fee (\$250 per Senior member) shall accompany the application. When the application is approved for posting, you will be billed prorated dues and may begin immediate use of the Lyceum facilities (tennis, pool, etc.) and may attend Lyceum functions (parties, DOM, etc.). The initiation fee is non-refundable should the membership process not be completed for any reason.

New members shall not have Lyceum rental privileges for any event/function or voting privileges until they have been a member in good standing for two years (subject to appeal). Voting privileges will be granted once initiation fees have been paid in full.

## LYCEUM DUES & FEES

Membership	Initiation Fees	Quarterly Dues/Person
Senior: (35-69 Years)	\$1000.00	\$214.20
Senior (22-34 Years)	\$550.00	\$214.20
Retired (70 Years +)	\$500.00	\$159.60
Full-Time Student (22-25 Years)		\$ 44.10
Junior (18-21 Years)		\$ 44.10
Sub-Junior (6-17 Years)		\$ 44.10
Minor (0-5 Years)		\$ 14.96
Out of Town	N/A	\$ 47.25
Racquet Only	N/A	\$615.00 yearly
<b>Total:</b>	<b>\$</b>	<b>\$</b>

**Notes:**

1. *All Fees & Dues are subject to change.*
2. *The above Fees & Dues are subject to applicable taxes, which will be added to your Billing Statement.*

**One (1) Year Payment Plan for Initiation Fees:**

1. Senior Members (Age 35-64): \$1,000.00  
(\$250.00 Down-Payment & 3 Quarterly Installments of \$250.00)
2. Senior Members (Age 22-34): \$ 550.00  
(\$250.00 Down-Payment & 3 Quarterly Installments of \$100.00)
3. Retired (70+): \$ 500.00  
(\$200.00 Down-Payment & 3 Quarterly Installments of \$100.00)

## PART A – GLENDALE LYCEUM MEMBERSHIP APPLICATION FORM (COMPLETED BY APPLICANT)

### PERSONAL INFORMATION

Name:		Date of Birth:
Current address:		How long?
City:	State:	ZIP Code:
Phone:	E-Mail:	
Prior address:		How long?

### PROFESSIONAL INFORMATION

Current employer:		
Employer address:		How long?
City:	State:	ZIP Code:
Phone:	E-Mail:	
Title/Occupation:	Type of Business:	

### SPOUSE/PARTNER PERSONAL INFORMATION (IF JOINT MEMBERSHIP)

Name:		Date of Birth:
Phone:	E-Mail:	

### SPOUSE/PARTNER PROFESSIONAL INFORMATION

Current employer:		
Employer address:		How long?
City:	State:	ZIP Code:
Phone:	E-Mail:	
Title/Occupation:	Type of Business:	

### CHILDREN (UNDER 22 YEARS OLD) IF MEMBERSHIP PRIVILEGES DESIRED

Name:	Date of Birth:
Name:	Date of Birth:
Name:	Date of Birth:
Name:	Date of Birth:

### WHAT INTERESTS YOU IN THE LYCEUM?

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### DEPOSIT CHECK

A non-refundable deposit check for \$250 per senior member must accompany application. This deposit will be credited to the first initiation payment.

### LYCEUM MEMBER SPONSORS/REFERENCES

1 <sup>st</sup> Sponsor's Name:	2 <sup>nd</sup> Sponsor's Name:
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### SIGNATURES

I authorize the verification of the information provided on this Membership Application Form.

Signature of applicant:	Date:
Signature of spouse/partner: <i>(if joint membership)</i>	Date:

## SPONSORSHIP PROCESS/INSTRUCTIONS

On behalf of the Board of Directors and the Membership Committee, I would like to thank you for proposing a new member family to the Glendale Lyceum. As you know, we rely on a continuing flow of new members to provide us with fresh ideas, diverse talents and renewed enthusiasm.

Please find enclosed a complete Membership Application Packet, which includes **PART A** (for New Members ONLY), **PART B** (for Sponsors ONLY), and **PART C** (for Board Members ONLY). The steps required to expedite the approval process are as follows:

1. Assist the new applicant, as required, with **PART A – Glendale Lyceum Membership Application Form**, and complete **PART B – Glendale Lyceum Membership Sponsorship Form**. Secure another Lyceum member to act as a seconder for the applicant.
2. Make sure that you have introduced the applicants to at least three (3) Board Members. This can take place at Lyceum functions to which you might bring the applicants, or at informal gatherings as you choose. This is a prerequisite to begin the required two-month posting period.
3. When these two steps have been completed, the application will be officially posted. During the posting period, which is a time for both members and the applicants to meet and get to know one another, you should take the initiative to arrange for the applicants to meet at least seven of the Board Members. The approval of seven (7) Board Members is required on all new member applications. The Board will complete **PART C – Glendale Lyceum Membership Board Approval Form**.
4. You should bring the prospective members, as your guest, to a Lyceum function sometime during the two-month posting period to allow them to see the club, meet other members, and get a feel for the facilities and the programs. As noted in #2, this is also a way of fulfilling part of the application requirements. All functions are open to prospective members, except the Director's Ball.

After the two-month posting period, the Board will vote upon the pending applications and notify both you and the applicant of the action taken. If you have any questions regarding the process for proposing new members, don't hesitate to contact General Manager at 771-8383 or online at [glendale.lyceum@gmail.com](mailto:glendale.lyceum@gmail.com), or your Membership Committee.

Thank you,

Holly Tenhundfeld,  
Membership Director

**PART B - GLENDALE LYCEUM MEMBERSHIP SPONSORSHIP FORM  
(COMPLETED BY SPONSORS)**

**HOW LONG HAVE YOU KNOWN THE APPLICANT(S)?**

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**WHAT IS YOUR RELATIONSHIP WITH APPLICANT(S)?**

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**REASONS EXPRESSED BY APPLICANT(S) FOR JOINING THE LYCEUM?**

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**WHAT TALENTS, INTERESTS, & ABILITIES WILL APPLICANT BRING TO THE LYCEUM?**

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**LIST NAMES OF PRESENT MEMBERS WITH WHOM THE APPLICANT(S) HAS BEEN INTRODUCED**

Name:	Name:
Name:	Name:
Name:	Name:
Name:	Name:
Name:	Name:

**START DATE**

Desired Start Date:
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**SIGNATURES**

I recommend the applicant(s) identified on "Part A – Glendale Lyceum Membership Application Form" to the Board of Directors.

1 <sup>st</sup> Sponsor:	Date:
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2 <sup>nd</sup> Sponsor:	Date:
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**BOARD OF DIRECTORS APPROVAL FOR POSTING AND/OR FAST TRACK**

1 <sup>st</sup> Board Member:	Date:
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2 <sup>nd</sup> Board Member:	Date:
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3 <sup>rd</sup> Board Member:	Date:
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## PART C - GLENDALE LYCEUM MEMBERSHIP BOARD APPROVAL FORM (COMPLETED BY BOARD OF DIRECTORS)

### HAS THE "PART A – GLENDALE LYCEUM MEMBERSHIP APPLICATION FORM" BEEN PROPERLY EXECUTED?

\_\_\_\_ Yes / \_\_\_\_ No

Action:

Comments:

### HAS THE "PART B – GLENDALE LYCEUM MEMBERSHIP PROPOSAL FORM" BEEN PROPERLY EXECUTED?

\_\_\_\_ Yes / \_\_\_\_ No

Action:

Comments:

### HAS THE MEMBERSHIP APPLICATION BEEN POSTED TO THE CLUB BULLETIN BOARD FOR TWO (2) MONTHS?

\_\_\_\_ Yes / \_\_\_\_ No

Action:

Comments:

### HAVE WE RECEIVED ANY ADDITIONAL COMMENTS ON THE ABOVE POSTED MEMBERSHIP APPLICATION?

\_\_\_\_ Yes / \_\_\_\_ No

Action:

Comments:

### ENTER QUANTITY OF CONFIRMED MEMBERS DUES & INITIATION FEES

Membership	Initiation Fees	Quarterly Dues/Person
Senior: (35-69 Years)	\$950.00	\$204.00 x ____ = \$ ____
Senior (22-34 Years)	\$500.00	\$204.00 x ____ = \$ ____
Retired (70 Years +)	\$500.00	\$152.00 x ____ = \$ ____
Full-Time Student (22-25 Years)		\$42.00 x ____ = \$ ____
Junior (18-21 Years)		\$42.00 x ____ = \$ ____
Sub-Junior (6-17 Years)		\$42.00 x ____ = \$ ____
Minor (0-5 Years)		\$14.25 x ____ = \$ ____
<b>Subtotal:</b>	<b>\$</b>	<b>\$</b>
<b>Sales Tax:</b>	<b>\$</b>	<b>\$</b>
<b>Total:</b>	<b>\$</b>	<b>\$</b>

### CONFIRM PAYMENTS TO DATE & TOTAL BALANCE DUE UPON APPROVAL

Deposit: \$

Initiation Fee: \$

Balance Due: \$

Date:

Date:

Date:

### FINAL BOARD OF DIRECTORS APPROVAL / SIGNATURES

We hereby recommend the Posted Applicant(s) for final approval.

1<sup>st</sup> Board Member:

Date:

2<sup>nd</sup> Board Member:

Date:

3<sup>rd</sup> Board Member:

Date:

4<sup>th</sup> Board Member:

Date:

5<sup>th</sup> Board Member:

Date:

6<sup>th</sup> Board Member:

Date:

7<sup>th</sup> Board Member:

Date: